

MUNICIPAL COUNCIL, AJMER

FORM FOR SELF ASSESSMENT OF URBAN DEVELOPMENT TAX

**Form – III
{See Rule 5(1)}**

To,
Commissioner / Executive Officer,
Municipal Corporation / Council / Board

Date of receipt _____

**Part – I
(General Information)**

1.	Year to which tax relate -						
2.	A	Name of owner / occupier of Building and Land -					
	B	Profession : service / Business / House Wife / Other -					
	C	Age -					
	D	Telephone No.	Office		Res.		Fax
	E	Present Address / Postal Address : ----- -----					
3.	Address of Building and Land :						
	i	Ward no.					
	ii	Name of Mohalla / Colony					
	iii	Plot / House / Shop No.					
	iv	Name of Complex / Building					
	v	Name of Street					
	vi	Sector no., if any					
vii	Name of city						
4.	Particulars of previous year – tax deposited -						
	i	Last assessment year					
	ii	Assessed tax of that year					
	iii	Particulars of tax deposited					

Part – II

5.	Particulars of Building and Land -						
	1	(A)	Total Area of the plot (in square yard)				
		(B)	Vacant Area (in sq. yds.)				
		(C)	Plinth area (in sq. yards)				
		(D)	Total built -up Area (in sq. yds.)				
	(E)	Number of floors / stories built					
2	Use of Building and Land with floor-wise area						
	Use of land	Detail of floor area (in square feet)					
		Under Ground	Ground Floor	First Floor	Second Floor	Third Floor	-----
	Residential						
	Commercial						
	Institutional						
	Industrial						
Miscellaneous							

Note : In case of more than three floors, extra columns shall be filled in.

Part – III

6.	S. No	Particulars	Area	D.L.C. Rate applicable	Amount payable	Total tax payable
	1	2	3	4	5	6
		Constructed area (Sq. Yards)				
		(A) – Residential				
		(B) - Commercial				
		(C) – Institutional				
	1.	(D) – Industrial				
	2	Open / Vacant Land (Sq. Yards) (Not applicable) for high rise / residential / commercial complex				
		Total				

Note :-

- 1. Owner / Occupier is required to fill up the self assessment form every year separately for each of the properties, owned or occupied by him.**
- 2. The Owner / Occupier shall before filling up the self assessment form go through the notification, issued by the State Government under Section 104 of the Rajasthan Municipalities Act, 1959.**
- 3. If Building or Land used for more than one purposes than the portion used for each purpose must be indicated in part –III.**
- 4. Rates for calculation of Tax for complete vacant plot will be applicable as per actual use or permitted use, whichever is higher.**
- 5. In case of mix use / multiuse of a property, rates of tax will be applicable as per the actual use treating it as a single plot.**

Signature of Applicant
 (Name -----)
Owner / Occupier /
Authorised representative